

Instructions for presentations

Oral Presentation

Oral sessions will consist of a few plenary lectures and parallel sessions of contributed talks. The time-slot for plenary lectures is 40 min (35 min lecture, 5 min discussion), those for contributed talks is 20 min (15 min lecture, 5 min discussion). The chairmen of the parallel sessions will be encouraged to keep the time-table very strictly in order to allow the participants to move between the sessions.

In each lecture room a computer with beamer and a room attendant will be available. The latter will assist you in uploading and testing your presentation. Note that speakers will have no direct access to the presentation computer during their lecture. Each speaker will just have a remote control in order to change from slide to slide. Video sequences may either start when the slide is opened or on a short demand. **We strongly suggest to upload and to test each lecture well in advance**, latest at the beginning of the break before the session. For uploading and testing, the room attendants will be available on Monday 15:00-20:00, and then each morning from 8:00 on. The use of own notebooks will be possible but shall be limited to exceptional cases. In any case, presentations shall be tested in order to avoid the loss of presentation time for technical reasons. **If the own notebook shall be used for the presentation, it is mandatory to contact the room attendant and to test the presentation well in advance.**

Poster Presentation

The poster session will take place in Room 4 of the Congress Centre. Standard poster panels will be available with sizes of 100 cm in width and 140 cm in height. For assistance and adhesive material, there will be a Poster Help Desk in the Poster hall. All posters will be numbered as given in the final programme. Please fix your poster on the poster panel marked with your poster number. Please use only the provided adhesive material.

Mounting of posters can start on Monday afternoon. On Wednesday each poster should be in place. The poster should be taken away until Thursday at lunch-time. The organizers will not be responsible for posters which are not taken from the panels until Thursday at 14:00.

There will be an award for the best poster. It will be selected from all posters and the winner will be announced during the conference dinner on Wednesday evening.